

Human Resources Committee Agenda



Date: Thursday, 15 February 2024

Time: 5.00 pm

Venue: The Puerto Morazan Room - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Lesley Alexander, Kerry Bailes, Sarah Classick, Amirah Cole, Richard Eddy, Lorraine Francis, Farah Hussain, Tim Wye and James Crawford

Copies to: Steph Griffin (Director Workforce & Change), Mark Jefferson (Reward & Analytics Manager), James Brereton (Head of Human Resources), Tim O'Gara (Director - Legal and Democratic Services), Husinara Jones (Solicitor), Denise Murray (Director - Finance & Section 151 Officer) and Amy Rodwell (Democratic Services Officer)

Issued by: Amy Rodwell, Democratic Services
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Date: Wednesday, 7 February 2024

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Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 6)

2. Apologies for Absence

3. Declarations of Interest

4. Minutes of the Previous Meeting

To agree the minutes of the last meeting as a correct record.

(Pages 7 - 12)

5. Public Forum

Members of the press and public who plan to attend a public meeting at City Hall are advised that you will be **required to sign in** when you arrive and you will be issued with a visitor pass which you will **need to display at all times**.

30 minutes is allowed for this item

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5 pm on Friday 9th February 2024**.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Wednesday 14th February**.

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6. Trade Union Forum

A total of **15 minutes** is permitted for Trade Union Forum.



Each Trade Union will be allowed up to 5 minutes to speak to their submitted statements or raise a supplementary question arising from a submitted question. If only one trade union is in attendance a 5-minute time slot will be allowed.

All statements and questions must be in writing and meet the deadlines as set out below

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7. Work Programme

To note the work programme.

(Page 13)

8. Avon Pension Fund Annual Report

(Pages 14 - 132)

9. Employee Travel Policy - Monitoring Update

(Pages 133 - 138)

10. HR Dashboard - Sickness Absence

Verbal update

11. Recruitment Update

Verbal update

